

Operational Risk Consultant

Lux-Advisory is a company specialized in project management and business analysis. Our consultants take part in European or International projects. To support the increase of our activity, we are currently looking for an **Senior Operational Risk Consultant**.

Objective

Our client requires a full-time Operational Risk Senior Consultant to help with the management of institutional-wide operational risk management programme. The Consultant will maintain the operational risk management framework within the Risk Management Department and will provide a second line of defence oversight of the management of key operational risks, including fraud, payment systems, information security, Cyber security, business continuity, and outsourcing arrangements. The consultant will also develop close working relationships across the organisation, including with key partners in compliance, internal audit, and internal controls; and interfacing directly with key business areas to ensure that operational weaknesses are proactively addressed.

Mission

- Assist with the risk identification, assessment and on-going monitoring and reporting activities for high-risk operational processes
- Promote the continued development of the operational risk management framework, including the operational risk management policy, measurement methodologies, GRC tools, and guidelines and directives, based on best practice and the needs of the business
- Monitor, evaluate and challenge the organization's success in managing its operational risks
- Interface directly with key business areas to ensure that appropriate actions following operational risk incidents are agreed and facilitate the optimization/improvement of business processes and controls

Deliverables

- Maintain an operational risk register, and the operational risk event database
- Monitor and report on material risk issues to executive committees, including concise statistics on risk incidents and key risk indicators
- Assist with benchmarking of operational risk activities with best market practice, and help determine appropriate standards
- Coordinate the review and maintenance of the internal control framework for the Risk Management team, including oversight of the establishment of related process maps, Risk's operating procedures and control documentation
- Assist with the development of GRC system, Wolters Kluwer's OneSumX
- Promote a culture of operational risk awareness by developing and delivering ongoing training to staff at all levels

Skills

Technical skills

- 6 years of experience in all aspects of institutional operational risk management, to contribute to new projects/initiatives and to assist in operational risk due diligence for third parties
- Good knowledge of IT systems (e.g. GRC systems, document management systems, payment systems, and trading platforms)
- Knowledge of Wolters Kluwer OneSumX would be considered as an advantage

Soft skills

- Excellent level of English, able to express ideas clearly and convincingly, both orally and in writing
- Ability to establish good working relationships with staff at all levels
- Strong analytical judgement
- Integrity, reliability and independence
- Accuracy, precision and attention to detail
- Ability to work to deadlines without supervision
- Good organisational skills

Contact

- Please send your CV and cover letter to hr@lux-advisory.com